

# DECISIONS OF THE AUDIT COMMITTEE

19 MARCH 2008

COMMITTEE:

\*Councillor Jeremy Davies BA (Hons) CPFA (Chairman)

\*Councillor Daniel Thomas BA (Hons) (Vice-Chairman)

Councillors:

- |                                      |   |
|--------------------------------------|---|
| * Danish Chopra                      | * Geof Cooke                                      |
| Richard Cornelius                    | * Mukesh Depala                                   |
| * Marina Yannakoudakis BSc (Hons) MA | * Dean Cohen (substituting for Richard Cornelius) |

\*denotes Member present

\$ denotes Member absent on Council Business

**1. MINUTES:**

RESOLVED – That the decisions of the meeting held on 27 February 2008 be approved as a correct record.

**2. ABSENCE OF MEMBERS:**

Apologies were received from Councillor Richard Cornelius.

**3. PUBLIC QUESTION TIME:**

There were no public questions.

**4. DECLARATIONS OF MEMBERS' PERSONAL AND PREJUDICIAL INTERESTS:**

No interests were declared.

**5. 2008/9 INTERNAL AUDIT ACTION PLAN (Director of Corporate Governance – Item 6)**

RESOLVED – That the Draft Internal Audit Annual Plan as appendix A to the report be noted and approved.

**6. ANNUAL WORKPLAN OF THE CORPORATE ANTI-FRAUD TEAM 2008/9 (Deputy Director of Corporate Governance – Item 7)**

RESOLVED –

(1) That the contents of the Corporate Anti-Fraud Team Annual Workplan for 2008/9 be noted.

(2) That an updated Workplan be reported to the next meeting to be held on 24 June 2008 following the response received from the Department of Work and Pensions as stated in 9.4 of the report.

**7. AUDIT COMMITTEE WORK PROGRAMME FOR 2008/9 (Deputy Director of Resources and Chief Finance Officer – Item 8)**

RESOLVED –

(1) That the programme of work for the Audit Committee as set out in appendix A to the report be approved.

(2) That the Committee agreed to a programme of briefing sessions for members on the following areas:

a) Final Accounts

b) Use of Resources.

**8. ANNUAL AUDIT AND INSPECTION LETTER 2006/7 (Deputy Director for Resources and Chief Finance Officer – Item 9)**

Richard Tremeer from Grant Thornton and Claire Bryce-Smith from the Audit Commission attended the meeting to present the report and discuss its contents with the Committee.

RESOLVED –

(1) That the Audit Commission Annual Audit and Inspection Letter for 2006/7 be accepted as a reasonable statement on the Council's position in respect to financial standing, and financial and performance management arrangements.

(2) That the Head of Strategic Finance be instructed to submit a briefing note to members of the Committee on the level of the Council's balances, ear marked reserves and provision for Insurance claims.

**9. VOTE OF THANKS**

This being the last meeting of the Municipal Year, the Chairman thanked the members and officers present. Members of the Committee also thanked the Chairman for Chairing the Committee.

The meeting closed at 8.25pm